

## The Structure Plan Team Criteria

Criterion Number	Criteria Description	Criteria Definition
1	Is the Structure Plan text available?	The Approved or Draft Structure Plan is available to view online. Must be provided in full.
2	Is the Structure Plan Key Diagram available to view?	The Key Diagram accompanying the Structure Plan is available online. Can be presented as a single map or in sections but must cover the whole Structure Plan area.
3	Is the Key Diagram linked to policy?	The user can access the relevant policies shown by clicking on that area on the Key Diagram, key or via address, postcode search or by clicking on the key. It is an interactive process.
4	Facility to comment on the Structure Plan process?	Representations about the Structure Plan process and policies can be submitted electronically. Does not include forms that can be filled out online but have to be printed and posted to the authority
5	Facility to monitor stages of the Structure Plan process?	Users can track the progress of the Structure Plan process- information is provided online for each stage e.g. draft copies of the report, reports, consultation papers etc.
6	Copies of the Structure Plan and supporting documents can be ordered online?	The Structure Plan and related documents can be ordered online either by email or by completing an order form
7	Register of Planning Application referred to the Structure Plan Team for Comment?	An online list of planning applications that have been referred from the local authority for comment by the Structure Plan Team, including at a minimum the site address, proposal and date of the application.
8	Can Joint Committee meeting schedules /agendas be viewed?	An online calendar or schedule for forthcoming Joint Committee meeting. Must enable the user to look up the date of the next meeting.
9	Can Minutes of Joint Committee meetings be viewed?	Online minutes from previous meetings, at a minimum the most recent
10	Links to the Local Authority Partners?	The website has working links to the website of each local authority that forms part of the Joint Structure Plan Team
11	Links to other Partners/relevant bodies?	The website has working links to the websites of other partners and relevant bodies e.g. the Scottish Executive, SEPA etc.